RENTAL HOUSING MEDIATION TASK FORCE MINUTES MAY 3, 2012

DAVID GEBHARD PUBLIC MEETING ROOM 630 GARDEN STREET

1. CALL TO ORDER & ROLL CALL:

The meeting was called to order by Lynn Goebel, Vice Chair at 5:30 p.m.

LEESA BECK	E	PARVANEH GIVI	E
DAVID BRAINARD	X	DAN HERLINGER	X
ROBERT BURKE	X	DAVID MCDERMOTT	X
CHRIS CASEBEER	X	SCOTT WEXLER	X
SILVIO DILORETO	X	BRUCE WOLLENBERG	X
MARTI FURMAN	X	LYNN GOEBEL	X
JUSTIN DULLUM	E		

(X = Present A = Absent E = Excused)

Officers: Chair Justin Dullum, Vice Chair Lynn Goebel, Secretary Scott Wexler Staff Present: Andrea Bifano, Sr. Rental Housing Mediation Specialist

Council Member Dale Francisco, Rental Housing Mediation Task Force City Council Liaison attended the meeting.

2. PUBLIC COMMENT:

There was no public comment.

3. APPROVAL OF MINUTES:

Motion: To approve the minutes of the April 5 2012, and April 19, 2012 Special

Meeting.

Action: Burke/McDermott 10/0/0. (Beck/Dullum/Givi excused). Motion carried.

4. CITY COUNCIL LIAISON:

Welcome Dale Francisco, City Council Liaison: City Council Member Dale Francisco was welcomed to the Task Force meeting by Vice Chair, Lynn Goebel. Task Force members introduced themselves to Council Member Francisco, and shared what their professional jobs outside of volunteering for the Task Force entailed. They further gave a collective brief history and overview of the Rental Housing Mediation Task Force (RHMTF) program. Council Member Dale Francisco asked questions of the Task Force, and likewise, Task Force members presented questions to him.

Item 8B. Mediation Training (30 minutes: compliance with the Dispute Resolution Programs Act Guidelines), was moved up to Item 4 for the education of Council Member Francisco regarding the Task Force's methods used in mediation. One mediation (no parties' names or location of property mentioned) and the skills utilized during the mediation were discussed for training purposes. The Mediators to the Face-to-Face mediation were Silvio DiLoreto and Bruce Wollenberg. Staff was present as well, in addition to, Chris Casebeer, Robert Burke and Scott Wexler, whose roles were mediator trainees/observers. The primary issue was a Termination of Tenancy notice and

Reasonable Accommodation for the Tenant's disability. The skills utilized in this successful mediation included: summarizing, active listening, and transmitting proposals between the parties. The mediation was successful and a Binding Settlement Agreement was written.

5. BUDGET AND PROPOSED PROGRAM CHANGES FOR FY 2012-2013:

- A. Discussion and recommendation to the City Council on position regarding stabilizing funding for the Rental Housing Mediation Task Force: Group discussion took place.
- B. May 16, 2012, 2:00 pm Community Development Budget Presentation to City Council: RHMTF Presentation, questions and discussion: Lynn Goebel shared that the Task Force would have fifteen minutes to present before City Council. She reminded the Task Force that it was previously agreed that David McDermott would present to City Council on behalf of the Task Force.
- C. Advocacy Subcommittee: Update and Discussion; Subcommittee members: Robert Burke, Leesa Beck, David Brainard, Chris Casebeer and Silvio DiLoreto. Two meetings were held on April 10, 2012 and April 30, 2012. Robert Burke, Advocacy Chair, presented a draft letter to be sent to RHMTF supporters. Revisions were made and approved as edited by Marti Furan and Dan Herlinger.

6. <u>SEMI-ANNUAL RECRUITMENT FOR CITY ADVISORY GROUPS</u>:

Lynn Goebel, Vice Chair shared the following information:

- A. Application Deadline: Monday, May 7, 2012, at 5:30 p.m.: Open recruitment for two Landlord and 1 Homeowner positions. Trudy Paul, Homeowner, recently resigned on April 18th due to the recent passing of her mother and related responsibilities. To date, the City Clerk's Office had received 5 applications for the three vacancies.
- B. Interviews by the City Council: May 22, 2012, at 6:00 p.m.; June 5, 2012, at 4:00 p.m. (Estimated Time); and June 12, 2012, at 4:00 p.m. (Estimated Time);
- C. Appointments: Tuesday, June 26, 2012.

7. OUTREACH:

- A. May 1, 2012 at Santa Barbara City College from 10am to 2pm: An outreach was held in conjunction with Career Day. David McDermott and Netza Ortiz, staff attended the booth.
- B. May 10, 2012 to the Santa Barbara Realtor's Association at the Cabrillo Arts Pavilion at 8:20am: Chris Casebeer is scheduled to make a presentation on the RHMTF to the Santa Barbara Realtor's Association.

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8. CASELOAD REPORT AND MEDIATION TRAINING:

- A. April 2012 Statistics: To be distributed by email by staff.
- B. *Mediation Training.* Mediation Case review/training was addressed under Item 4B above in order to share the training experience with Council Member Dale Francisco.

9. NEW BUSINESS:

No new business.

10. ANNOUNCEMENTS:

Silvio Di Loreto's Open Letter to Members, Santa Barbara Rental Property Association News Magazine, May Edition. Silvio's letter was distributed to the Task Force.

The Annual City Advisory Group Workshop was held on Wednesday, April 25, 2012, from 4:30 p.m. to 5:30 p.m. at the Faulkner Gallery, 40 East Anapamu Street. Marti Furman attended the workshop.

On June 1, 2012, The Coastal Housing Coalition will present: *Housing: The Next Frontier; Strategies and Solutions*. Andrea Bifano, Senior Rental Housing Mediation Specialist will participate in the panel discussion on *Key Housing Trends*.

On June 2, 2012, RHMTF Fund Raiser will be held at the Calle Real Shopping Center, Caring and Sharing Day. Baroness Jewelers will sponsor the Rental Housing Mediation Task Force through Non-Profit 2nd Story Associates. Proceeds of all sales that day will be donated to the RHMTF. 2nd Story Associates and it 501(c)(3) will serve as financial agent and pass through for donations.

RHMTF revised Roster with Task Force members' phone numbers and email addresses were distributed.

11. ADJOURNMENT:

The meeting was adjourned at 7:00pm.